

# Information for Library Users

Services available for LMS members at UCL Library:

1. Any item normally available for borrowing by staff of UCL may be borrowed. In addition, members may borrow bound volumes of mathematical periodicals provided they are at least five years old. Members may have up to TEN items on loan at any one time, and may place up to 3 concurrent reservations for material which is already out on loan. Loans may be renewed online or by telephone (provided that they have not been reserved by another Library user and are not overdue).
2. MathSciNet and certain electronic journals can be accessed from a terminal in the Science Library designated for use by LMS members and other non-members of UCL. Single copies of articles (no more than one article per journal issue) may be printed or saved for the member's personal use. Printing is charged for at the same scale of charges which applies to members of UCL (currently 5p per page). MathSciNet can also be accessed from the Members' Room at De Morgan House.
3. Photocopying is available a do-it-yourself basis on the same scale of charges as staff of University College. Members who are unable to meet the normal printout costs due to financial difficulties should apply to the LMS Librarian ([librarian@lms.ac.uk](mailto:librarian@lms.ac.uk)).
4. UCL Library also provides a rapid photocopying service by post. A copyright declaration form (available [here](#)) must be signed and sent to the Library for each item requested before dispatch (a faxed copy is acceptable, provided an original is sent subsequently). For extra speed, copies may be ordered in advance by e-mail for dispatch as soon as the declaration form arrives. The cost of this service is currently 15p per page.

You may print out the [Photocopy Request and Copyright Declaration Form](#) from and use it for a request.

5. Books may be borrowed by post by registered members of the Library. Requests for this may be made by post, e-mail or fax. There is no service charge; the user is responsible only for the cost of returning books borrowed in this way, and any fines accrued by late return.

Current contact details listed:

## Contact details

Head of Membership, UCL Library Services  
University College London  
Gower Street  
London WC1E 6BT  
Telephone: 020 7679 7953  
Fax: 020 7679 7373  
Email: [lib-membership@ucl.ac.uk](mailto:lib-membership@ucl.ac.uk)

## Loan and photocopy requests

Email: [interloans@ucl.ac.uk](mailto:interloans@ucl.ac.uk)  
Fax: 020 7679 2815

## Book renewals

Online: <http://library.ucl.ac.uk>  
Tel: 020 7679 7794

## Enquiries

UCL Science Library, DMS Watson Building  
Tel: 020 7679 7789  
Email: [lmsinf@ucl.ac.uk](mailto:lmsinf@ucl.ac.uk)