



LONDON MATHEMATICAL SOCIETY

TRUSTEE CODE OF CONDUCT

It is the responsibility of Trustees to:

1. Abide by the governing documents and the law – Trustees shall be aware of, and act according to, the contents of the Society’s Charter, Statutes and By-laws and the law as it applies to the Society. As members of the Society's Governing Body, Trustees' conduct must respect the Society's legal responsibilities as an employer under UK Employment Law. These include (but are not limited to) fair recruitment practice, health and safety, fair treatment which prevents claims of discrimination, informing and consulting when changes are made and terminating a contract fairly.
2. Act in the best interest of the Society – Trustees shall act in the interests of the Society and avoid bringing the Society into disrepute. When speaking as a private citizen, Trustees will strive to uphold the reputation of the Society. Trustees will not speak to, write in or disseminate information to the media (in all its forms including social media) on matters for which the Trustees are responsible (for example, finances, policies and public statements) without the prior knowledge and approval of the President.
3. Manage conflicts of interest – Trustees shall register, declare and resolve conflicts of interest. Trustees will not personally gain materially or financially from their role. They will document expenses, seek reimbursement, and only accept gifts or hospitality in accordance with the Society’s procedures and policies.
4. Respect confidentiality – Trustees will maintain Society, Council and individual confidentiality and ensure that confidential material is handled with due care.
5. Attend meetings and Society appointments or give apologies – Trustees will strive to attend all Council meetings, giving apologies ahead of time to the President if unable to attend.
6. Prepare fully for meetings – Trustees will read papers, query anything they do not understand and think through related matters before meetings.
7. Actively engage in discussions, debate and voting at meetings – Trustees are expected to contribute positively, listen carefully, challenge sensitively and avoid acrimony.
8. Act jointly and accept majority decisions – Trustees will make decisions collectively, stand by them and not act individually unless specifically authorised to do so.
9. Work with consideration and dignity – Trustees will act respectfully, collegially and courteously. They shall not harm, or attempt to harm, the reputation of other members of the Society. Trustees will not hold the staff to account; staff are held to account through the Executive Secretary, or the Chair of Personnel Committee or, if necessary, the President.

I have read the Trustees’ Code of Conduct and agree to abide by the code.

Signed

Name

Date